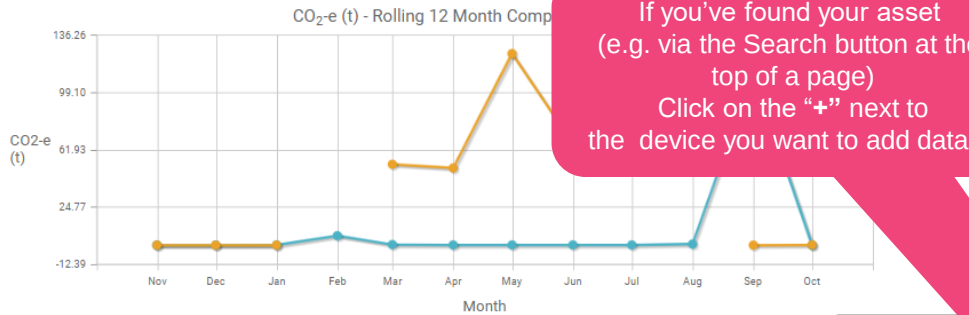


# Add Data +

## Asset Profile

### Example Asset Parent



If you've found your asset  
(e.g. via the Search button at the  
top of a page)  
Click on the "+" next to  
the device you want to add data to

## Activities

### Clinical waste

Nov-18 - Oct-19: 0 CO<sub>2</sub>-e (t) -%

|                                           |                                                |
|-------------------------------------------|------------------------------------------------|
| Clinical waste - incinerated              | Nov-18 - Oct-19: 0 kg<br>Nov-17 - Oct-18: 0 kg |
| Clinical waste - incinerated - Test by Jo | Nov-18 - Oct-19: 0 kg<br>Nov-17 - Oct-18: 0 kg |
| Clinical waste - sharps                   | Nov-18 - Oct-19: 0 kg<br>Nov-17 - Oct-18: 0 kg |
| Clinical waste - treated                  | Nov-18 - Oct-19: 0 kg<br>Nov-17 - Oct-18: 0 kg |
| Jo Testing Clinical waste Activity        | Nov-18 - Oct-19: 0 kg<br>Nov-17 - Oct-18: 0 kg |

### Corporate Transport

Nov-18 - Oct-19: 0 CO<sub>2</sub>-e (t) -%

## Attributes

Status **Active** 18/03/2015

Asset type: Public Hospital - Subacute

Asset hierarchy: Example Asset Hierarchy (01/07/2005 to current)

### Location

34-56 POPLAR RD PARKVILLE VIC 3052

(This asset is **not** able to be shared with other tenants.)

### Attributes

| Label             | Value                                  |
|-------------------|----------------------------------------|
| Area M2           | 30426                                  |
| Campus Code       | 1335                                   |
| Climate Zone      | 6                                      |
| Land Area         | 55447                                  |
| NABERS Peer Group | Mixed subacute and non-acute hospitals |
| Operator ID       | 11520                                  |
| Post Code         | 11000                                  |
| Region Label      | Acute health                           |
| Serviceability    | Sub-acute                              |
| Serviceability    | 2                                      |

## Asset Hierarchy

### Search Again

Go

Add Asset +

View Asset Hierarchy

## Measurement Devices

DH Waste Device

Example Waste Device

+

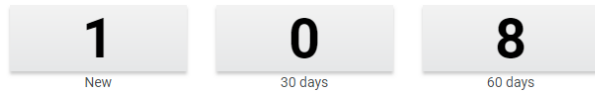
Add Device Data

# Add Data +

eden SUITE

|                                   |
|-----------------------------------|
| Dashboard                         |
| Data Management                   |
| Find Data                         |
| Add Data +                        |
| Estimate Data                     |
| Bulk Accept / Reject Pending Data |
| Find Data Gaps                    |
| Devices with Estimates Only       |
| Preferencing Data                 |
| My Tenancy                        |
| Reports                           |
| Admin                             |

Count of Pending



Or you can always select '**Add Data +**' from the Data Management menu.

# Data Entry

The screenshot shows the 'Add Data' form in the eden SUITE. The form includes a left sidebar with navigation links: Dashboard, Data Management (selected), Find Data, Add Data (with a plus icon), Estimate Data, Bulk Accept / Reject Pending Data, Find Data Gaps, Devices with Estimates Only, and Preferencing Data. The main form area has a header 'Add Data' and a sub-header 'Add data for an existing supplier feed, measurement device, activity, date range and pedigree.' The form contains several fields: 'Supplier Feed' with a dropdown menu showing 'Unknown Supplier Feed'; 'Date Range' with two date pickers set to '01/08/2019' and '31/08/2019'; 'Measurement Device' with a dropdown menu showing '6102894232' and a link 'View Asset Profile'; and 'Activity' with a dropdown menu showing 'Electricity' and 'Activity in Stationary energy'. At the bottom right are buttons for 'Save', 'Save & Add Another', and 'Clear'. A callout box points to the 'Supplier Feed' dropdown with the text 'Change the supplier (optional)'. Another callout box points to the 'Date Range' date pickers with the text 'Use the calendar to select your date range or type (but you must use DD/MM/YYYY e.g 01/01/2019 not 1/1/19)'. A third callout box points to the 'Measurement Device' dropdown with the text 'Start typing the name of your device and select from options provided'. A fourth callout box points to the 'View Asset Profile' link with the text 'Right click "View Asset Profile" link to confirm this is the correct device'. A fifth callout box points to the 'Activity' dropdown with the text 'Start typing the name of your activity and select from options provided'.

eden SUITE

Data Management > Add Data

au.org.melbournehealth.admin au.org.melbournehealth.admin for au.org.melbournehealth

Search User Admin Help Logout

Dashboard

Data Management

Find Data

Add Data +

Estimate Data

Bulk Accept / Reject Pending Data

Find Data Gaps

Devices with Estimates Only

Preferencing Data

Mv Tenant

**Add Data**

1 Add data for an existing supplier feed, measurement device, activity, date range and pedigree.

Supplier Feed \*  
Unknown Supplier Feed

Date Range \*  
01/08/2019 to 31/08/2019

Add reference, criteria description

Measurement Device \* View Asset Profile  
6102894232

Activity \*  
Electricity  
Activity in Stationary energy

Save Save & Add Another Clear

Use the calendar to select your date range or type (but you must use DD/MM/YYYY e.g 01/01/2019 not 1/1/19)

Start typing the name of your device and select from options provided

Right click "View Asset Profile" link to confirm this is the correct device

Start typing the name of your activity and select from options provided

# Data Entry

eden SUITE

Data Management > Add Data

au.org.melbournehealth.admin au.org.melbournehealth.admin  
for au.org.melbournehealth

Search Q User Admin Help Logout

### Add Data

1 Add data for an existing supplier feed, measurement device, activity, date range and pedigree.

**Supplier Feed \***  
Unknown Supplier Feed x

**Measurement Device \*** [View Asset Profile](#)  
6102894232 x

**Activity \***  
Electricity x

**Date Range \***  
01/08/2019 to 31/08/2019

**Pedigree \***  
Actual - Supplier Electronic

**Qty-Electricity (kWh) \***  
0

**Cost-Electricity (Dollars) \***  
0

**Qty-Green Power (kWh) \***  
0

**Cost-Green Power (Dollars) \***  
0

**Qty-PeakElectricity (kWh) \***  
0

**Qty-OffpeakElectricity (kWh) \***  
0

**Add reference, criteria or description v**

**Reference**  
Reference to a related file

**Quality Criteria**  
Criteria Definitions

**Description**

Save Save & Add Another Clear

All of the required fields are presented once you have selected the Activity.

Choose the pedigree – generally “Actual-Supplier Invoice” if you’re entering from an invoice

If desired, add reference, criteria or description

Click save to save the record or “Save & Add Another” to retain the measurement device and activity information